



# **NASA HEADQUARTERS**

## **METRICS AND BEST PRACTICES**



# HEADQUARTERS

- **ZERO LOST-TIME CASES**
  - **3 RECORDABLE CASES**
    - EMPLOYEE WAS OPENING A FOLDER CABINET AND FINGER CAUGHT BETWEEN HANDLE CAUSING LACERATION TO MIDDLE FINGER OF RIGHT HAND.  
TREATMENT: APPLICATION OF ANTISEPTIC
    - EMPLOYEE WAS LEANING ON THE ROOF OF THE BUILDING WHILE TAKE PICTURES AND BURNED RIGHT ELBOW.  
TREATMENT: APPLICATION OF ANTISEPTIC



# HEADQUARTERS

- EMPLOYEE WAS MOVING BOXES AND ONE OF THE BOXES FELL ON HER LEFT EYE, CAUSING MINOR BRUISING.  
TREATMENT: HOT OR COLD SOAKING/COMPRESSION THERAPY



# OIG

## – 3 LOST TIME CASES

- EMPLOYEE SLIPPED AND FELL ON FLOOR CAUSING HAIRLINE FRACTURE TO LEFT ELBOW, SOFT TISSUE INJURY TO LEFT KNEE AND RIGHT FOOT, BRUISES TO FACE. TOTAL LOST TIME: 18 DAYS
- EMPLOYEE TWISTED LEFT KNEE WHILE LAYING ACROSS SEAT TO STORE BAGGAGE. ALSO STRAINED BACK LIFTING LUGGAGE FROM CONVEYOR BELT. 141 DAYS



# OIG

- EMPLOYEE INCURED A HERNIA WHILE PARTICIPATING IN OFFICIAL EXERCISE.  
DAYS LOST – 14

## – 3 OTHER RECORDABLE INJURIES

- EMPLOYEE TRIPPED OVER A CHILD IN THE AIRPORT AND FELL INJURING RIGHT HAND.  
TREATMENT: MEDICATION AND MEDICAL TREATMENT ADMINISTERED
- EMPLOYEE FELL ON THE FLOOR GETTING BACK INTO BED, INJURING LEFT KNEE AND LOWER LEG.  
TREATMENT: HOT OR COLD SOAKING/COMPRESSION THERAPY



# OIG

- EMPLOYEE LEANED DOWN TO GET MATERIALS OUT OF THE BACKSEAT OF CAR AND FELT PAIN AS HE STOOD UP.  
TREATMENT: USE OF HEAT THERAPY, USE OF PRESCRIPTION MEDICATION

# METRICS

- ACHIEVING THROUGH
  - TRAINING
  - SAFETY POSTERS
  - HEADS-UP NOTICES
  - CONTINUOUS COORDINATION WITH CDSR



# BEST PRACTICE

- FACILITIES HELP DESK SYSTEM
  - WEB-BASED PROGRAM ACCESSIBLE TO ALL EMPLOYEES.
  - DIRECTLY ASSIGNED TO ACTION OFFICER
  - ALLOWS FOR TRACKING BY ACTION OFFICER AND PERSON SUBMITTING THE HAZARD.
  - USED FOR STATISTICAL PURPOSES